
South Dakota Department of Education
Special Education Advisory Panel Meeting
June 26th and 27th, 2006
Administration Board Room (211 S Poplar Ave)
Pierre, South Dakota

Chairperson- Ms. Karn Barth Vice-chairperson- Ms. Michele Cogley

MINUTES

Members Present

Bernie Grimme
Gail Eichstadt
Jim Dunston
Judy Hoscheid
Lisa Heckenlaible
Mark Krogstrand
Heather Stettinichs
Michele Cogley
Laura Johnson Frame
Greg Riley

Members Absent

Bertina Larcher
Nicole Haneke
Todd Christensen
Heather Stettinichs
Greg Cooch
Karn Barth
Connie McClintock
Todd Christensen

Staff Members

Ann Larsen
Janet Ricketts
Julie Carpenter
Peggy Mattke
Rebecca Cain
Angie Boddicker
Callie Buechler
Britney Gonsor
Merle Doolittle

Minutes Approved (As Read) (As Amended)

Chairperson: _____

Signature

Date

Call to Order

Michele Cogley, Vice-chairperson, called the meeting to order June 26th, 2006 at 12:00 pm and made opening remarks.

Approval of Agenda

It was motioned by Lisa Heckenlaible and seconded by Judy Hoscheid to accept the agenda for the June 26th and 27th, 2006 meeting. Motion carried.

Approval of Minutes from the, April 18th and 19th, 2006 Advisory Panel Meeting

The meeting minutes from April 18th and 19th, 2006 were reviewed. Motion for approval to accept the minutes as written was made by Greg Riley and seconded by Mark Krogstrand. It was moved to accept the minutes as written. Motion carried.

Annual Report - Julie Carpenter

Julie highlighted the annual report. Motion was made by Lisa Heckenlaible to approve the annual report. Jim Dunston seconded. Motion carried.

Election of New Officers

Bernie Grimme nominated Michele Cogley as Chairperson and Jim Dunston seconded. Motion carried.

Heather Stettinichs motioned to nominate Lisa Heckenlaible as Vice-chairperson and Bernie Grimme seconded. Motion carried.

Welcome/Introduction/Opening Remark

Ann Larsen, State Special Education Director, gave opening remarks. Ann introduced new board member Laura Johnson-Frame and announced new board members Nora Svatos and Lynn Boettcher Fjellanger. Ann introduced the summer interns Britney Gonsor and Callie Buechler and the Board made introductions.

Director's Comments- Ann Larsen

Ann discussed the upcoming conference call with OSEP and the types of questions OSEP may be asking. The call is scheduled for tomorrow, June 27th.

Ann shared a copy of the parent survey and explained that it will be mailed out this year. Next year the survey will be distributed to parents at their child's IEP meeting. Parents will complete the survey at home and mail to Mountain Plains Regional Research Center. The code on the survey itself will identify the school district. Mark Krogstrand and Jim Dunston inquired about possibly using this survey in their facilities.

Ann discussed the possibility of putting together a technical assistance binder for each district. This would aid districts in putting together presentations or finding information.

Bernie Grimme reported on the Youth Leadership Forum and Luncheon held in Sioux Falls. The event was a success.

SD Community Alliance for Special Education (CASE) – Ann Larsen (Handout)

Ann provided a copy of the CASE letter that was received by Dr. Melmer and herself. One of the concerns referenced in the letter involves the 60 day timeline for eligibility determination. CASE supports keeping the 25 school day and 30 calendar day timeline. Janet Ricketts, Director of Office of Educational Services and Support, wrote a response to the letter explaining that South Dakota does have the option to keep the established timeline. She also explained that SEP would take CASE's concerns under advisement.

The Board recommended to keep the timeline at 25 school days and 30 calendar days and to track for one year. The issue would then be looked at again next year. Mark Krogstrand made the motion to accept the recommendation and Judy Hoscheid seconded it. Motioned carried.

618 Data

Ann explained the data tables. She also explained that a 10% change from year to year raises a flag to the feds. SEP must report the reasons for the significant changes.

Consortium for Appropriate Dispute Resolution (CADRE)

Ann mentioned CADRE's efforts to promote the use of appropriate dispute resolution. The use of mediation to resolve disagreements is encouraged. SD's Navigator Program provides another avenue for dispute resolution.

Monitoring Process – Angie Boddicker (Handout)

Angie explained that SEP currently contracts with ten individuals (education specialists). The education specialists assist the districts in completing a self-assessment and reporting on six categories. Districts identify compliance issues and try to correct them prior to the onsite monitoring visit. After the onsite visit, SEP has 30 days to provide a report to the district. The district then develops an Improvement Plan/ Progress Report (IPPR) and has one year to resolve all out of compliance issues.

Ann Larsen and Angie Boddicker will be attending the National Monitoring Conference in D.C. in July.

The new IEP forms will soon be available online. The updates to the online IEP will hopefully be made prior to the 2006/2007 school year.

Summary of Performance (SOP) Form – Julie Carpenter

Dave Halverson has done a great job developing the SOP and TA guide. SEP will keep this form and TA guide online and will encourage districts to use it.

Julie discussed indicators 13 and 14 of the State Performance Plan (SPP).

Indicator # 13

Panel members were provided the checklist SEP uses during monitoring. This checklist is used to determine whether or not the IEP includes coordinated, measurable, annual IEP goals and transition services that will reasonably enable the student to meet his/her post-secondary goals.

Indicator #14

Districts must complete an online exit survey for all special education students that graduate, age out, or drop out of high school. BHSU will contact these students one year later for a follow up survey.

Meeting adjourned for the evening.

Meeting Reconvened at 8:30 am

Meeting called to order by Vice chairperson Michele Cogley.

July 18, 19, and 20th there will be a data meeting held in Pierre. Ann invited the panel members to attend this meeting. Aug. 28th, 29th and 30th, a Leadership Conference will be held in Washington, DC. She has asked Michel Cogley and Chris Sargent (ed. specialist) to attend this conference with her.

SEP is requesting that the Panel think of ways to get general education teachers interested in coming to alternate assessment meetings. SEP is updating the assessment interview demographic sheets. SEP has also started onsite monitoring visits concerning the alternate assessment.

Eligibility Guide- Julie Carpenter

The first meeting was held last July. The large group was divided into smaller groups. Suggested revisions to the guide were presented at the October and May meetings. Final changes will be made after the federal regulations are available.

Julie discussed the proposed changes to the Eligibility Guide in the following areas:

Cognitive Impairment, Multiple Disabilities, Traumatic Brain Injury, Emotional Disturbance, Specific Learning Disability, Orthopedic Impairment, Speech or Language Disorder, Articulate Disorder, Fluency Disorders / Voice Disorder, Deaf / Blindness, Deafness, Hearing Impairment, Other Health Impairment, Development Delay, Autism Spectrum Disorders, and Vision Loss.

Lunch break

Meeting Reconvenes

Due Process Hearing / Forms, Mediations, Complaints, Request, Forms, Logs, - Ann Larsen

Ann shared the mediation log with the panel.

Due Process - Ann provided copies of the district form and the parent form.

Ann discussed the number of complaints SEP has received, the number that have been mediated, and the results. SD receives a small number of complaints each year. One of the reasons for the low numbers probably can be attributed to the TA efforts of SD Parent Connection and SD Advocacy.

Indicator # 4 -Suspension / Expulsion - Rebecca Cain

SEP contacted the three districts that were flagged for having high numbers of suspended and expelled students. These districts have been invited to listen to the Dunseith, ND Positive Behavioral Intervention and Supports (PBIS) presentation in Pierre.

Project Enrich - Rebecca Cain

Becky provided the panel with a list of the ESA Project Enrich Coordinators:

- ESA 1 - Deb Zebill
- ESA 2 - Pat Hubert
- ESA 3 - Sylvia Street
- ESA 4 - Rita Pettigrew & Connie Geier
- ESA 5 - Erik Perso
- ESA 6 - Jamie Morris
- ESA 7 - Jamie Morris

619 Coordinator - Peggy Mattke

Peggy Mattke reported on the Preschool Indicators found in the SPP.

Indicator # 6 - Placement of Children Ages 3-5

Indicator #7- Improved Pre School Outcomes- Peggy explained that the Battelle Developmental Inventory- Second Edition (BDI-2) would be used to track preschool outcomes.

Indicator #12 - Preschool Transition - Peggy shared the data collection sheet for this indicator. SEP must identify reasons that children referred by Part C to Part B were determined NOT eligible.

OSEP Call

The panel participated in a conference call with OSEP. Greg Cooch and Lynn Boettcher Fjellanger participated from the Parent Connection site in Sioux Falls.

Scheduled Next Meeting

Panel members suggested Oct 19th and 20th as possible meeting dates. Spearfish was the suggested location.

Bernie Grimme motioned to adjourn the meeting and Judy Hoscheid seconded it. Motion carried. **Meeting adjourned.**

